

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
July 07, 2025

A regular meeting of the Board of Examiners of Psychology was held on July 07, 2025, at 10:00 a.m. via Microsoft Teams video teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

MEMBERS PRESENT

Jeff Hicks, Ph.D.
Emily Skaggs, Psy.D.
Lisa Bond M.S.
Harwell Smith, Ph.D. - Chair
Lorilea Conyer M.A.
Jamie Hopkins, Ph.D.
Eva Markham, Ed.D.

DEPARTMENT OF PROFESSIONAL LICENSING STAFF

Kristen Lawson, Commissioner
Lyndsay Sipple, Administrative Supervisor
Jenna Wells, Fiscal Support Specialist
Trish Provence, Administrative Specialist Senior
Staci Taylor, Administrative Specialist Senior

OTHER

Mark Brengelman, Board Counsel
Micheal Nickles, Assistant to Board Counsel

MEMBERS ABSENT

Jay Prather-Citizen at Large
Dennis J. Buchholz, Ph.D.

GUEST

CALL TO ORDER

Board Chair, Dr. Smith called the meeting to order at 10:14 a.m.

MINUTES

The Board reviewed the minutes from June 2, 2025. Dr. Markham made a motion to approve the meeting minutes. Ms. Bond second the motion and the motion carried.

DPL REPORT

Commissioner Lawson provided a staff update within DPL and announced Lyndsay Sipple as the acting Supervisor covering the Psychology Board. No further updates or questions.

FINANCIAL REPORT

The Board reviewed the year-end financial report for fiscal year 2024-2025. No other discussion or questions.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report as of July 10, 2025.

ATTORNEY UPDATE

Board Counsel provided an update on their contract with S.S. The Board inquired on the last payment due to close out the contract. Mr. Brengelman continues to work on complaints, with the next complaints committee meeting on August 4, 2025. Mr. Brengelman also recommended COT update the software for renewals due to licensees having trouble entering certain continuing education courses. There is question whether the renewal is matching the regulation.

COMPLAINTS/OTHER LEGAL MATTER

Dr. Skaggs made a motion to enter closed session at 10:39 a.m. pursuant to KRS 61.810(1)(j) for deliberation of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(k) may be discussed. The motion was second by Lisa Bond and it carried.

Dr. Smith made a motion to return to open session, Dr. Markham second the motion, and it carried.

Dr. Smith announced 10:55 a.m. as the time returned from closed session.

The Committee presented the following recommendations to the Board:

- 2024PSY00018 – Recommend Administrative Hearing

Dr. Smith made a motion to accept the committee's recommendations, Lisa Bond second the motion & the motion carried. Correspondences to be drafted by Board Counsel.

OLD BUSINESS

The Board discussed a new administrative regulation referred to the int. joint committee. If no action occurs, the regulation will be sent to another committee.

NEW BUSINESS

The Board discussed the upcoming retreat and items up for discussion. The Retreat will be August 21 – 22, with topics to include a manual of written procedures, poor supervision rating policy and cultural competency.

Dr. Hopkins made a motion to pay the ASPPB invoice. Dr. Hicks second the motion, and it carried.

Board Chair calls recess at 12:07 a.m.
Board Chair reconvened at 12:14 a.m.

MONTHLY REPORTS

Supervision Report:

Dr. Hopkins notified the board that (11) eleven supervision forms were reviewed, and the Excel sheet is up to date.

Continuing Education Report:

Dr. Smith notified the board that (7) seven Continuing Education applications were reviewed, approved and the Excel sheet has been updated.

Credentials Review Committee:

The Committee provided the following recommendations to the Board:

42 applications reviewed:

- 23 Approved Renewals, Initial Applications, Post – Doc/HSP Hours & Nonresident Hours
 - B.S., S.S., D.P., D.A., E.W., E.D., G.M., H.D-M., J.L., J.M., J.W., K.M., L.M., M.I., M.H., N.M., N.T., R.C., S.V., A.D., K.G., K.N., S.E.
- 19 Deferred
B.M., C.W., L.B., A.J., A.L., A.B., B.C., C.L., D.A.-Temp Only, E.H., G.G., J.S., J.G., K.M., K.S., R.S., S.S., J.S., K.J.

Examination Report

Ms. Bond notified the board that (3) three applications were reviewed & approved. Excel sheet is up to date.

Finance Ad-Hoc Committee

No report

Disciplined Psychologist Report:

No Report

Newsletter Report:

No Report

Regulations Committee Report:

No Report

PER DIEM & HONORARIA:

- Emily Skaggs
 - May 29, 2025 – Credentials Committee Meeting
 - May 30, 2025 – Credentials Review
 - June 1, 2025 – Credential Review
- Jamie Hopkins
 - June 1, 2025 – Supervision & Credentials Application Review
- Lisa Bond
 - May 21, 2025 – Complaints Committee Meeting
- Harwell Smith
 - May 9, 2025 – Board Business ASPPB
 - June 1, 2025 – Board Business

NEXT MEETING:

Monday, August 4, 2025, at 10:00 a.m.

PUBLIC COMMENT:

- Mary Hundley & Michael Yates - Command Assessment Program Assessment Analysis & Data Sharing opinion from the Board.
- Cibrian Johnson – Licensure Status Update

ADJOURNMENT:

Mr. Smith made a motion to adjourn at 1:06 p.m., Dr. Markham second the motion, and it carried.